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# **Excel: The Complete Beginners Guide - Boost Your Poductivity And Master Excel In Just 24 Hours! (Excel, Microsoft Office, MS Excel 2016)**

# **EXCEL**

The Complete Beginners Guide - Boost  
Your Productivity And Master Excel In Just  
24 Hours!



## Synopsis

Excel (FREE BONUS INCLUDED)The Complete Beginners Guide - Boost Your Productivity And Master Excel In Just 24 Hours!This book is a complete guide for beginners to boost your productivity and master excel in just 24 hours. It is a must read for the people who need to master excel in a day. This guide will be most useful to those who have to deal with excel in their everyday task. This eBook will help you to gather knowledge about the tools and techniques for using excel. The book includes the following things: Understand the Basics of Excel, Learn essential formulas of excel, Understand the use of Macro, Shortcuts of excel to enhance productivity, Tips to design a database in excel. Download your copy of "Excel" by scrolling up and clicking "Buy Now With 1-Click" button.

## Book Information

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## Customer Reviews

Microsoft Excel is the essential tool for everybody who wants to enhance their business and run it at its maximum capacity. This guide has complete info for starters, who want to learn it real fast, must read this guide it'll enable them to use it within one day. And those who are using MS Excel can use this guide to boost their knowledge about it.

This is totally beginners guide and the best thing is that this book also able to do you master in the productivity and the usage of this. This book requires good follower and i appreciate these kind of books.

This just excellent , its like taking a short course and that too in 24hours maximum. Excel is a must learn skill now a days , if you are going for some internships this summer you should learn to master your excel skills as soon as possible.

Before reading this book I did not know much about on how to use excel but now I have become a master expert in operating excel. A good book describing all of excel's features and formulas.

My work involves a lot of entries in the excel sheet and I guess I know 70% of the things that can be done on excel. It's time to learn remaining 30%

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